

2 January 2019

Dear Parents/Guardians of Secondary 4/5 Students,

WELCOME TO TERM 1 2019

1. On behalf of the school and staff, we extend a very warm welcome to 2019! To help you stay abreast of the goings-on and developments in the school, we would like to provide you key updates for Term 1, and information on the Term 1 programmes and events for Sec 4/5 students.

A. Secondary 4/5 Form Teachers

2. As we begin the new year, we are pleased to introduce our team of Sec 4/5 Form Teachers and share their email contacts below. If you wish to contact the Form Teachers by telephone, you may ring the school office number at 6385 9466 and request for their extension number.

Class	Form Teachers	Emails
4A1	Dr Alimah Lob Ms Siti Hawa Mrs Li Seow Koon	alimah_lob@schools.gov.sg siti_hawa_abdul_hadi@schools.gov.sg ng_seow_koon@schools.gov.sg
4A2	Mr Ken Foo Ms Stacey Ang	foo_sea_win@schools.gov.sg ang_ting_ting@schools.gov.sg
4A3	Mr Wilson Koh Ms Nurzafirah	yeh_jie_wilson_koh@schools.gov.sg nurzafirah_azahari@schools.gov.sg
4E1	Mrs Kelly Lim Ms Melissa Chong	goh_yi_cheng@schools.gov.sg chong_huilin_melissa@schools.gov.sg
4E2	Mr Alvis Mazon Tan Mrs Kalaivani Mdm Padma	alvis_mazon_tan@schools.gov.sg kalaivani_pookays@schools.gov.sg padma_ramachandran@schools.gov.sg
4E3	Mr Derrick Lim Mdm Joyce Toh Mrs Sankar	lim_soon_ben_derrick@schools.gov.sg toh_lin_lee_joyce@schools.gov.sg sankar_thilahavathi@schools.gov.sg
4E4	Ms Angie Goh Ms Suraiya Izharul	goh_see_ngee@schools.gov.sg suraiya_izharul@schools.gov.sg
4T1	Mr Chong How Kiat Ms Clara Chan Ms Shafiqah	chong_how_kiat@schools.gov.sg chan_pei_fong_clara@schools.gov.sg shafiqah_hadam_hussain@schools.gov.sg
5A1	Ms Alamel Moghan Ms Cecilia Yeow	alamel_moghan@schools.gov.sg yeow_si_an_cecilia@schools.gov.sg
5A2	Mr Paul Lim Ms Zurainah	lim_keng_soon_paul@schools.gov.sg zurainah_kassim@schools.gov.sg

3. The contact details (office email and telephone number) of your child's/ward's subject teachers are also available on our school website. Teachers will generally be contactable by telephone during office hours. If you email our teachers, they will aim to reply you in 3 working days. We also seek parents' / guardians' understanding that teachers may wish to keep their personal handphone numbers private.

B. Key Parent Engagement Platforms

4. In the course of your child's 4-5 years in Bowen, we will meet parents and guardians at briefings / dialogue sessions / Meet-Parent Sessions to discuss your child's/ward's progress. Separate letters providing more information of these sessions will be issued at a later date.

Date	Levels
Sat 5 Jan	Sec 1 MPS and CCA Carnival
Wed 13 Mar	Sec 2 MPS (evening)
Thu 14 Mar	Sec 4/5 MPS (evening)
Thu 28 Mar	Sec 1 & 3 Dialogue with Parents (evening)
Fri 31 May	Sec 1-5 MPS & Collection of Report Books (one-to-one meetings with FTs) (full day)

C. Bowen FIESTA (Start of Year) 2019

5. Our annual **Bowen FIESTA** (Fun, Interactive, Educational and Structured Activities) will run in the first two weeks of school for all Bowenians. Bowen FIESTA for the Sec 4/5 students will comprise:

S/N	Programme	Classes	Date	Time
1	<u>Life Skills Workshop</u> Student will learn important presentation and public speaking skills, as well as interview and resume writing strategies. These skills will improve their ability to communicate effectively and prepare them for post-secondary education.	S4E & 5N	Wed 9 Jan	8am – 1.30pm
			Thu 10 Jan	8am – 1.30pm
2	<u>AForte Elective Modules</u> This programme aims to expose students to careers that students may be interested to pursue for and to provide them with an opportunity to experience actual practices used in the industries. <i>Please refer to Annex A for more details.</i>	S4NA & S4NT	Mon 7 Jan	2pm – 5pm
			Wed 9 Jan	8am – 4pm
			Thu 10 Jan	8am – 1.30pm
			Fri 11 Jan	8am – 4pm
3	<u>Learning Journeys (LJs) to Tertiary Education Institutes</u> Students will be given opportunity to explore higher education options and gain a better understanding of the opportunities and demands from the various courses.			
	LJ to Anglo-Chinese Junior College	All Sec 4E5N	Wed 9 Jan	2pm – 5pm
	LJ to Temasek Polytechnic	All Sec 4/5	Thu 10 Jan	2pm – 6pm
	LJ to Nanyang Polytechnic	All Sec 5	Fri 11 Jan	10am – 12.30pm
4	<u>LJ to Lifelong Learning Exploration Centre (LLEC)</u> LLEC is an interactive learning gallery set up by the SkillsFuture Singapore (SSG) to support students in their education and career guidance journey. Students will have the opportunity to discover their career interests, aspirations and learn about the different learning pathways.	All Sec 4E	Fri 11 Jan	9am – 12.30pm

* Please complete and return the Consolidated Edusave Form (**Annex B**) for the above programmes by **Fri 4 Jan**.

Calendar View of Bowen FIESTA

Week	Mon	Tue	Wed	Thu	Fri	Sat	
0 (1 – 6 Jan)		New Year's Day Public Holiday	Lessons according to timetable			Sec 1 Meet Parents Session and CCA Carnival	
			First Day of School	Lessons according to timetable			
			<i>Lessons will end at 12.30pm on both days</i>		<i>Start of CCA for S2-5</i>		
1 (7 – 13 Jan)	Lessons according to timetable (S4N will end lessons at 1.30pm) S4N: Elective Modules (PM) <i>Temperature Taking Exercise (bring thermometers)</i>	Lessons according to timetable	S1: Sec 1 Orientation Camp				
			S2: ChANgeMa ker Workshop (Dismissal at 12.30pm)	S2: Leadership Workshop (Dismissal at 12.30pm on both days)			
			S3: Leadership Workshop	S3: Class & Cohort Bonding Sessions			
			S4N: Elective Modules				
			S4E/5N: Life Skills workshop		S4E: LJ to LLEC		
			S4E/5N: LJ to ACJC (PM)	S4/5: LJ to TP (PM)	S5: LJ to NYP		

D. Term 1 Key Programmes, Events and Holidays

6. After Bowen Fiesta, lessons will resume as per timetable. Here are Term 1 2019 highlights:

Date	Programmes/ Events	Remarks
Sat 5 Jan	Sec 1 Meet Parents Session and CCA Carnival	CCA teachers will inform students if they are required to attend.
Mon 4 Feb	CNY Eve (celebrations and lessons as usual)	Dismissal at 10.00am.
Tue 5 Feb Wed 6 Feb	CNY Public Holiday	School resumes on Thu 7 Feb.
Mon 11 Feb	Total Defence Day Commemoration	Held during school hours.
Wed 13 Feb & Fri 15 Feb	Sports Day Heats	Held in the afternoon. Students will be informed of time and venue at a later date
Tue 19 Feb – Fri 1 Mar	Sec 1 – 5 Term Assessment 1	A separate letter on the Term Assessments will be issued at a later date.
Wed 13 Mar	Sec 2 Meet Parents Session (MPS)	Held in the evenings. A separate letter on MPS will be issued at a later date.
Thu 14 Mar	Sec 4/5 MPS	
Fri 15 Mar	Sports Day	A separate letter with more details on Sports Day will be provided at a later date.
Sat 16 Mar to Sun 24 Mar	School Holidays	<ul style="list-style-type: none"> Students may be required to attend CCA activities or other programmes and will be notified through parents' letters.

		<ul style="list-style-type: none"> • Student Protected Time will be on Thu-Fri 21-22 Mar in which no school activities will be held.
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7. For regular updates on school programmes and the happenings in and around the school, feel free to check our school website, and follow us on the school's Facebook page at <https://www.facebook.com/bowensec> or our Instagram account **@bowensec_official**.

8. After-school enrichment activities are held on Mondays and Thursdays. The list of Term 1 after-school activities for Sec 4/5 is provided below. The activities generally end around 5 or 6 pm (your child will be informed of the exact timings by the teachers). Most activities will be held in school, and separate consent forms will be issued for activities held outside school.

Week	Mondays	Programme	Class	Thursdays	Programme	Class
2	14 Jan	No enrichment activities		17 Jan	No enrichment activities	
3	21 Jan	Geography Stretch Programme	<i>Selected students</i>	24 Jan	No enrichment activities	
4	28 Jan	Science Olympiad Training	<i>Selected students</i>	31 Jan	Science Olympiad Training	<i>Selected students</i>
		Geography Stretch Programme	<i>Selected students</i>		Geography Stretch Programme	<i>Selected students</i>
5	4 Feb	CNY Celebrations (No enrichment activities)		7 Feb	Mother Tongue Fortnight Prog	All Sec 2-5 classes
					Geography Fieldwork	4E1, 4E2
6	11 Feb	Personal Effectiveness Workshop	4E1-4	14 Feb	Geography Fieldwork	4E3, 4E4
		Geography Fieldwork	4A1-3			
7	18 Feb	Science Olympiad Training	<i>Selected students</i>	21 Feb	No enrichment activities	
		Geography Stretch Programme	<i>Selected students</i>			
		Personal Effectiveness Workshop	5A1-2, 4A1-3, 4T1,			
8	25 Feb	No enrichment activities		28 Feb	No enrichment activities	
9	4 Mar	Mother Tongue SA1 Oral Examinations	All S4/5	7 Mar	Mother Tongue SA1 Oral Examinations	All S4/5
10	11 Mar	No enrichment activities		14 Mar	Meet-the-Parents Session (evening)	All S4/5

E. CCA Matters

9. Sec 4 & 5 students who are not representing the school in Competitions / SYF will step down from their CCA at the end of T1W10, on **Sat 16 Mar**. This will free up their afternoons for Academic Coaching Programme (ACP) consultations with their teachers in Term 2. Sec 4 & 5 students, who are still involved in Competitions / SYF in Term 2, will step down immediately upon the end of their competitions / SYF.

F. Student Handbook

10. All students will receive their 2019 Student Handbook within the first few weeks of term. The Handbook contains school rules and other important information such as the school calendar, weekly structure, curriculum hours, and progression criteria. Students should exercise their self-directedness and self-management skills and use the handbook to keep track of homework and other tasks.

11. Students (except for students on Financial Assistance Scheme [FAS]) are required to pay **\$3.20** for their personal handbook. Students are reminded to bring the **payment in cash** for submission to their Form Teachers on **Tue 8 Jan**.

12. Thank you for your support and for partnering us closely as we nurture our students to be future-ready Passionate Learners, Leaders and Champions.

Yours faithfully,



Mr Liu Earnler
Principal