

1 June 2020

Dear Parents/Guardians of Secondary 2 students,

**WELCOME TO TERM 3 2020**

1. Welcome to Term 3! We hope you and your child/ward have been well. Thank you for your support for the Full Home-Based Learning in Term 2.

**Bowen will be implementing more Safe Management Measures**, in line with MOE Directions. The Measures are necessary to keep students and staff safe.

**Students will need time to adjust, but will need to be committed to following all Safety Measures carefully**, in and out of school. Please encourage your child/ward as it will not be easy. Teachers are also adjusting back and learning as well.

**Bowen will check-in on students and address their well-being, and help them to adjust back to school over the first few weeks of Term 3.** Eg, teachers will pace out the teaching and give extra support where needed. Feel free to speak to the FTs if there are specific concerns.

2. We would like to highlight this **NEW Safety Matter: please inform the FTs immediately and keep your child / ward home** if:

<b>Scenario</b>	<b>Then:</b>
A. Student is unwell.	<u>Student to see a doctor and get an MC</u> and return to school only after the MC is over.
B. There is a household member (HHM) staying in the same house as the student and <u>is on HQO / SHN</u> .	<u>Student to stay home</u> . The student will be placed on “Leave of Absence” (LOA) and stay home for the <u>duration of the HQO / SHN</u> .
C. There is an adult HHM staying in the same house as the student <u>with flu symptoms</u> (eg, fever, cough).	<ul style="list-style-type: none"> <li>• If the adult HHM is <u>on MC</u>, the student will be placed on “Approved Absence” (AA) and stay home for the <u>duration of the MC</u>.</li> <li>• If the adult HHM has flu symptoms but no MC, <u>please encourage him or her to see a doctor</u>. But if the adult HHM still wants to self-medicate, then the student will be placed on AA and stay home for <u>5 days from the onset of the symptoms</u>.</li> </ul>

**In summary, in all 3 Scenarios, ask your child to stay home.** While he/she will be away from school, it is for everyone’s safety. The student’s learning will be supported by FTs and classmates.

3. FTs will be briefing students on both 1/6 and 2/6. We will send the two decks of slides to you. **Please spend time (~30min) to read and also to make sure your child/ward understands the information.** The slides include **comprehensive information** about Safety measures, Learning matters and Assessment matters.

### Term 3, Timetable and Highlights

4. Term 3 begins on Tue 2 Jun and will be 13 weeks long.
- The first stretch of 7 weeks will end on Fri 17 July (Weeks 1 to 7)
  - The Term 3 Mid-term break will be from 20 Jul to 26 Jul 20.
  - The second stretch of 6 weeks will end on Fri 6 Sep (Weeks 8 to 13).
5. Students will return to school in Term 3 based on the schedule shown below. MOE will announce the school arrangements for Week 5 etc, in due course.

Term 3	Week 1 (2/6 – 5/6)	Week 2 (8/6 – 12/6)	Week 3 (15/6 – 19/6)	Week 4 (22/6 – 26/6)
Levels in school #1	Sec 1 <b>Sec 2</b> Sec 4/5	Sec 3 Sec 4/5	Sec 1 <b>Sec 2</b> Sec 4/5	Sec 3 Sec 4/5
Levels on HBL #2	Sec 3	Sec 1 <b>Sec 2</b>	Sec 3	Sec 1 <b>Sec 2</b>

#1 Students will need to report at their respective classrooms by 7.30am for flag-raising ceremony. Please encourage your child/ward to leave the house early to take earlier buses.

#2 While on HBL, FTs will check-in on students on Mon, Tue and Thu at 7.30am via Video Conferencing. Please ensure your child / ward is awake and dressed, and ready to e-attend the FT Check-in.

6. In Weeks 1 and 2 (Tue 2 Jun – Fri 12 Jun), we will be running on an adjusted Term 2 timetable (available on the school website) to allow Sec 1 and 2 students to complete finish off their Design and Technology (D&T) and Food and Consumer Education (FCE) lessons from Semester 1 (respectively). The Term 3 timetable will take effect from Week 3 (Mon 15 Jun), upon which Sec 1 and 2 students will then 'switch' and take FCE and D&T respectively.

7. On Tue 2 Jun, we will run on Monday's timetable. This is to provide time for the FTs to use Monday's CCE Period to welcome back the students and to give the necessary briefings. In summary:

Term 3	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1 (2/6 – 5/6)		Follow Term 2 Monday timetable	Term 2 timetable as per normal		
Week 2 (8/6 – 12/6)	Term 2 timetable as per normal				
Week 3 (15/6 – 19/6)	Term 3 timetable will take effect				

8. As the weather may be hot and mask-wearing will be uncomfortable, students can wear "half – uniform" to school if they want to.
- Half-uniform = PE T-shirt / Class T-shirt / CCA T-shirt with school shorts / pants / skirts.
  - Full uniform – ie, 'school top' of shirt / blouse / polo-shirt is still allowed too.
  - PE shorts are allowed only during PE lessons; students must put their school shorts / pants / skirts back on after PE lessons are over.

9. The following are highlights of our school's programme, events and holidays in Term 3.

Date	Programmes / Events	Remarks
<b>Wed 10 Jun</b> <b>Wed 17 Jun</b>	Issuing of Semester 1 results slips	<ul style="list-style-type: none"> <li>• <b>Wed 10 Jun</b> – Sec 3 and 4/5 students</li> <li>• <b>Wed 17 Jun</b> – Sec 1 and 2 students</li> </ul>
<b>Thu 18 Jun</b>	GCE 'O' Level Mother Tongue Exam Paper 1	<ul style="list-style-type: none"> <li>• S1-2 students will be dismissed at 12.30pm (S3 are on HBL).</li> </ul>
<b>Fri 19 Jun</b>	GCE 'O' Level Mother Tongue B Exam Paper 2	
<b>Mon 6 Jul</b>	Youth Day School Holiday	<ul style="list-style-type: none"> <li>• <b>Mon 6 Jul</b> is a school holiday in-lieu for Youth Day which falls on <b>Sun 5 Jul</b>.</li> </ul>
<b>Fri 17 Jul</b>	FIESTA Day (last day before Term 3 mid-term break)	<ul style="list-style-type: none"> <li>• Fun and enriching activities during curriculum time.</li> <li>• More details will be given in due course.</li> </ul>
<b>Mon 20 Jul – Sun 26 Jul</b>	Mid-Term 3 School Holidays	<ul style="list-style-type: none"> <li>• To allow students the time and space to rest and recharge, Student Protected Time will be on <b>Thu 23 Jul</b> and <b>Fri 24 Jul</b>.</li> <li>• No activities will be held on these two days.</li> </ul>
<b>Mon 27 Jul</b>	GCE MTL 'O' Level and MTL 'B' Listening Comprehension	<ul style="list-style-type: none"> <li>• All students will be dismissed at 1pm.</li> <li>•</li> </ul>
<b>Fri 31 July</b>	Hari Raya Haji Public Holiday	
<b>Fri 7 Aug</b>	National Day Celebration	<ul style="list-style-type: none"> <li>• Students will be dismissed by 10am.</li> </ul>
<b>Mon 10 Aug</b>	National Day Public holiday	<ul style="list-style-type: none"> <li>• <b>Mon 10 Aug</b> is a public holiday in-lieu for National Day falls on <b>Sun 9 Aug</b>.</li> </ul>
<b>Tue 11 Aug – Fri 21 Aug</b>	Term Assessment 3	<ul style="list-style-type: none"> <li>• See para 14 for details.</li> </ul>
<b>Wed 2 Sep</b>	Issuing of Term 3 Results Slip	
<b>Thu 3 Sep</b>	Teachers' Day Celebration	<ul style="list-style-type: none"> <li>• Students will be dismissed by 10.00am.</li> <li>• This is also the last day of school for Term 3.</li> </ul>
<b>Fri 4 Sep</b>	Teachers' Day School Holiday	
<b>Sat 5 Sep to Sun 13 Sep</b>	September School Holidays	<ul style="list-style-type: none"> <li>• To allow students the time and space to rest and recharge, Student Protected Time will be on <b>Mon 7 Sep</b> and <b>Tue 8 Sep</b>. No school activities will be held on these two days.</li> <li>• Term 4 begins on <b>Mon 14 Sep</b>.</li> </ul>

### Enrichment, PE, NAPFA and CCA Matters

10. The following are T3's enrichment programmes. All are "To Be Confirmed" based on the National COVID-19 Situation.

Date	Programme	Remarks
<b>June - Oct</b>	The Scaffold Programme (TSP)	<ul style="list-style-type: none"> <li>• <b>Refer to Annex A for more details.</b></li> </ul>
<b>Fri 17 July</b>	Fiesta Day – Sec 2 Exp Study Skills Programme and Sec 2 N Aforte Programme (class-based)	<ul style="list-style-type: none"> <li>• Programme will be conducted during school curriculum time.</li> </ul>

<b>Fri 11 Sep</b>	Annual Star Camp for Student Leaders	• For student councillors and selected lower secondary students
<i>Dates to be confirmed</i>	ChANgeMaker ALP Programme	

11. In the interest of students' health and well-being, PE lessons will continue in Term 3, following strictly the PE guidelines given by MOE. NAPFA will be cancelled for 2020.

12. All National School Games (NSG) competitions for 2020 will be cancelled in view of the insufficient time to complete the season and for students to be prepared for the competitions.

13. All CCA activities will continue to be suspended till further notice. However, as it is important for students to gain a more holistic school experience, we are exploring "e-CCAs", ie, getting the CCA students to attend activities digitally so that students can still 'meet' their CCA friends and achieve some of CCA outcomes. As e-CCAs will not begin till later in Term 3, more information will be provided by the CCA teachers in due course.

### Assessment Matters

14. The Term 3 Term Assessments (pen-and-paper) for Sec 2 students will take place in the first period (8 to 9am) on selected days of Term 3 Week 10, from **Tue 11 Aug** to **Fri 21 Aug**. The detailed schedule will be given by Term 3 Week 7. After the Term Assessment each day, lessons will continue and homework will be given as normal, as it is important that students learn to revise early and to manage their time well.

15. The **Sec 2 End-of-Year Examinations** will begin in Term 4 Week 3, from **Mon 28 Sep** to **Fri 9 Oct**. We will issue the detailed schedule of the examinations at a later date.

16. As shared on Mon 4 May via Parents Gateway (PG) and FT-briefings to students, we have **revised the 2020 assessment weightings**. We have removed the Mid-Year Exams, freeing up time to help pace out the curriculum. The revised weightings are as follows:

All subjects*	T1	T2	T3	T4
Original	WA – 10%	WA – 20%	WA – 15%	EYE - 55%
Revised	WA – 10%	-	WA - 20%	EYE – 70%

\*except Sec 2 FCE – for this, please see below:

S2 FCE	T1	T2	T3	T4
Original	WA – 15%	MYE – 85%	-	-
Revised	WA – 15%	WA – 85%	-	-

*In T3, Sec 2s will take Design and Technology (D&T).*

### Secondary 2 Form Teachers for Semester 2

17. As a reminder to parents of the Sec 2 FTs, here is the updated list:

Class	Form Teachers	Emails
2A1	Mr Ainsley Liew Mr Khee Jun Jie Mdm Dorothy Lim	liew_en-li_ainsley@schools.gov.sg khee_junjie@schools.gov.sg lim_pei_ping_dorothy@schools.gov.sg

2A2	Mr Chew Hui Jie Mdm Siti Aisha Yassin Ms Nurzafirah Azahari	chew_hui_jie@schools.gov.sg siti_aisha_yassin@schools.gov.sg nurzafirah_azahari@schools.gov.sg
2E1	Mr Jackson Ng Ms Siti Hawa Abdul Hadi Ms Teo Jia Jia (NEW)	ng_chip_khiang_jackson@schools.gov.sg siti_hawa_abdul_hadi@schools.gov.sg teo_jia_jia@schools.gov.sg
2E2	Mr Chen Qinghua Mrs Corinne Teo Ms Shi Mengchen (NEW)	chen_qinghua@schools.gov.sg liew_chee_liang@schools.gov.sg shi_mengchen@schools.gov.sg
2E3	Ms Hu Shuangxi Mdm Ida Lim	hu_shuangxi@schools.gov.sg ida_lim@schools.gov.sg
2E4	Mrs Adeline Lee Mrs Sim Sook Fen	wee_siah_imm_adeline@schools.gov.sg loh_sook_fen@schools.gov.sg
2T1	Mr Paul Lim Mdm Shameera Hussain (NEW) Ms Wirda Mardiana Sanif	lim_keng_soon_paul@schools.gov.sg shameera_hadam_hussain@schools.gov.sg wirda_mardiana_sanif@schools.gov.sg
2T2	Mr Sheik Habib Mdm Angela Tan Mr Alvin Chong	sheik_habib_noor@schools.gov.sg tan_leng_khim@schools.gov.sg alvin_chong_chee_leong@schools.gov.sg

18. To contact the FTs, please email them or call the school at **6385 9466** (the teachers' office numbers are available on our school website). If you email teachers, they will aim to reply you in 3 working days. Teachers will generally be contactable by telephone during office hours. We seek your understanding that teachers may wish to keep their handphone numbers private.

19. The Year Head for Sec 2 continues to be Mrs Sharifah Kamelia Syed (sharifah\_kamelia\_syed@schools.gov.sg).

## In Conclusion

20. These COVID-19 times are challenging times for everyone: for the students, for you parents / guardians, for the school, for Singapore. And because COVID-19 will be with us for a long time to come, we must adopt a "Stronger, Together" mindset. As our MOE Director of Schools said, "*Adversity can produce tenacity. Adversity can produce audacity.*" - let's rise above the challenges and help our students and each other to keep moving and keep growing.

Yours faithfully,



Mr Liu Earnler  
Principal

### Use of photographs and video images

Photographs or video images of students, parents and visitors may be taken during school activities and events such as classroom lessons, enrichment activities, CCA activities, camps, etc. The school may use and publish such photographs or video images in school publications, the school's website, social media channels, or other communication channels.

**UPDATED SCHEDULE FOR THE SCAFFOLD PROGRAMME (TSP)  
FOR SECONDARY 2T1**

1. First letter with schedule was sent on 3 March 2020 via PG.

Please refer to the table below for updated details for the programme.

**Day : selected Mondays      Time : 3 – 4.45 pm      Venue : AVA Room/ Hall**

	<b>Date</b>	<b>Remarks</b>
1	24 February (CCE: 8 -9am)	Conducted
2	23 March	Cancelled due to HBL
3	30 March	Converted to online session on 28 April
4	13 April	Converted to online session on 14 May
5	20 April	Conducted in sch on 28 May (9am – 10.45am)
6	Tuesday, 26 May	Rescheduled to 15 June <b>*NEW*</b>
	Thursday, 28 May (Parents' Engagement Evening)	Postponed till further notice
7	29 June	Will continue as scheduled unless national situation changes due to COVID-19
8	13 July	
9	27 July	
10	3 August	
11	24 August	
12	24 September	
13	19 October Post – Programme Survey & Mini Graduation Ceremony	

2. For further enquiries, please call **6385-9466** to seek your child's/ward's Form Teachers or Mrs Normala Chang (Head/ Normal Course). Thank you for your strong support in providing a values-driven education for your child/ward. We look forward to working in partnership with you.