

26 June 2023

Dear Parents/Guardians of Secondary 3 students,

WELCOME TO TERM 3 2023

Welcome back! We hope that you were able to make the most of the June holidays to spend quality time with your teen as well as encourage him/her to reflect on their Semester 1 learning experiences. As we enter the second half of 2023, we would like to provide you with key updates and information on programmes / events for Term 3 for our Sec 3 students.

A. Secondary 3 Form Teachers for Semester 2

1. We are pleased to share the updated list of Sec 3 Form Teachers (FTs) and their email addresses.

Class	Form Teachers	Emails
3 Topaz	Mrs. Andrea Thoo Ms. Shi Mengchen	kan_sok_may_andrea@schools.gov.sg shi_mengchen@schools.gov.sg
3 Sapphire	Ms. Anne Marie Chua Mdm. Siti Hawa	anne_marie_chua@schools.gov.sg siti_hawa_abdul_hadi@schools.gov.sg
3 Peridot	Mrs. Li Seow Koon Mrs. Sankar	ng_seow_koon@schools.gov.sg sankar_thilahavathi@schools.gov.sg
3 Amethyst	Ms. Ler Kim Har Mr. Lim Kah Kiat	ler_kim_har@schools.gov.sg lim_kah_kiat@schools.gov.sg
3 Ruby	Mrs. Adeline Lee Mr. Derrick Lim Mdm. Juriah Wati	wee_siah_imm_adeline@schools.gov.sg lim_soon_ben_derrick@schools.gov.sg juriah_wati_mohd_shariff@schools.gov.sg
3 Kunzite	Mdm. Shameera Mr. Wilson Koh	shameera_hadam_hussain@moe.edu.sg yeh_jie_wilson_koh@schools.gov.sg
3 Larimar	Ms Amirah Syafiqah Latasa Mrs. Astee Tan Mr. Randy Low	amirah_syafiqah_latasa_abdul@schools.gov.sg goh_shin_ee_astee@schools.gov.sg low_chen_long_randy@schools.gov.sg
3 Emerald	Ms. Stacey Ang Ms. Siti Norrulhudha Mr. Khairul Anwar	ang_ting_ting@schools.gov.sg siti_norrulhudha_sonny@schools.gov.sg khairul_anwar_ali@schools.gov.sg

2. To contact the FTs, please email them or call the school at **6385 9466** (the teachers' office numbers are available on our school website). If you email teachers, they will aim to reply to you within 3 working days. Teachers will generally be contactable by telephone during office hours. We seek your understanding that teachers may wish to keep their handphone numbers private.
3. The Sec 3 Year Head continues to be Mrs Bernice Kuan (tey_puay_leng@schools.gov.sg).

B. Safe Management Measures (SMM) and Temperature-taking Exercise

4. While Singapore has stepped down the remaining SMM as a nation, an endemic Covid-19 footing will not be static, and Bowen stands prepared for possible adjustments where necessary. We will also continue to remain vigilant in checking in on our students and safeguarding their well-being.
5. Please remind your teen to practice good personal hygiene (e.g. washing/sanitising hands) and exercise personal and social responsibility. While mask-wearing is no longer required in a school setting, it remains an effective way to minimise the risk of infectious disease transmission. Students who prefer wearing masks are welcome to continue doing so.

6. If your teen is unwell (whether Ag+ or not), he/she **should not** come to school. Do inform his/her FTs and consult a doctor. Based on MOH's revised health advisory, persons with severe/prolonged or worsening ARI symptoms should see a doctor, while those with mild ARI symptoms should stay at home until symptoms resolve. Social responsibility will be crucial in preventing any infectious disease outbreak in schools. In the event your teen has to miss school, his/her learning will be supported. FTs will assign a buddy to update your teen on the lessons and collect his/her worksheets. Please encourage your teen to be proactive in finding out on what he/she has missed from his/her buddy.
7. For Term 3, all schools will be carrying out a temperature-taking exercise on **Wed 5 Jul**. We would appreciate it if you could help remind your teen to bring a working thermometer on **Tue 4 Jul** for checking, and for use on **Wed 5 Jul**. Do also encourage your teen to continue bringing a thermometer (as well as a spare ART kit, if possible) to school so that he/she can monitor his/her health whenever necessary, given that social responsibility is now crucial in living with Covid-19.

C. Key Programmes, Events and Holidays in Term 3

8. The following are highlights of our school's programmes, events and holidays in Term 3.

Date	Programmes / Events	Remarks
Mon 26 Jun to Wed 28 Jun	Applied Learning Modules at Institute of Technical Education (ApLM@ITE) for Sec 3 Emerald	<ul style="list-style-type: none"> 3 full days programme at ITE College East/Central. Detailed information has been sent via Parents Gateway (PG) on 7 June.
Thu 29 Jun	Hari Raya Haji Public Holiday	-
Fri 30 Jun	Bowen Sports Day	<ul style="list-style-type: none"> Held during school hours. No CCA in the afternoon. Details will be sent via PG.
Mon 3 Jul	Youth Day School Holiday	<ul style="list-style-type: none"> Mon 3 Jul is a school holiday in-lieu for Youth Day which falls on Sun 2 Jul.
Tue 4 Jul	GCE 'O' Level Mother Tongue Language Listening Comprehension Examination	<ul style="list-style-type: none"> Conducted in the afternoon, in school premises. Sec 1-3 students (excluding Sec 3 students offering Higher Mother Language) will be dismissed at 1.00pm.
Wed 12 Jul	Student Leadership Open House	<ul style="list-style-type: none"> Students will be provided with more information at a later date.
Mon 17 Jul	Racial Harmony Day Commemoration	<ul style="list-style-type: none"> Activities will be conducted during curriculum hours.
Mon 17 Jul	Geography Fieldwork for Sec 3 Sapphire	<ul style="list-style-type: none"> A separate letter will be issued at a later date.
Fri 21 Jul	CCA Exchange Fiesta	<ul style="list-style-type: none"> Conducted during CCA.
Tue 25 Jul to Thu 27 Jul	Home Based Learning (Sec 1-5)	<ul style="list-style-type: none"> Students and parents/guardians will be provided with more information at a later date.
Tue 8 Aug	National Day Celebrations	<ul style="list-style-type: none"> Students will be dismissed at 10.45am.
Wed 9 Aug	National Day Public Holiday	-
Thu 10 Aug	National Day School Holiday	-
Mon 7 Aug to Fri 18 Aug	Term Assessment 3 (Sec 1-3)	<ul style="list-style-type: none"> A separate letter with the schedule will be issued at a later date.
Mon 22 Aug	Home Based Learning (Sec 3)	-

Date	Programmes / Events	Remarks
Mon 21 Aug to Wed 30 Aug	Sec 1 & Sec 3 MT Oral Examination	<ul style="list-style-type: none"> A separate letter with the schedule will be issued at a later date.
Tue 29 Aug	CCA Stand-down for S1-3	<ul style="list-style-type: none"> See <u>Section E</u> for details.
Thu 31 Aug	Teachers' Day Celebrations	<ul style="list-style-type: none"> Students will be dismissed by 10.00am. This is also the last day of school for Term 3.
Fri 1 Sep	Teachers' Day School Holiday	-
Sat 2 Sep to Sun 10 Sep	September School Holidays	<ul style="list-style-type: none"> To allow students the time and space to rest and recharge, Student Protected Time will be on Mon 4 Sep and Tue 5 Sep. No school activities will be held on these two days.

9. For regular updates on school programmes and the happenings in and around the school, feel free to check our school website, and follow us on the school's official Facebook page at <https://www.facebook.com/bowensec> or our official Instagram account **@bowensec_official**.

D. Heat Management Measures and School Attire

10. In view of the continued warm and humid weather, please refer to the updated guidelines below with regards to school attire for Term 3.

Day	Timing	Attire
Mondays - Thursdays	7.30am onwards	PE T-shirt and school skirt / shorts / pants (students can change to full PE attire i.e. PE T-shirt and PE shorts from 1.30pm onwards)
Friday (Dress-Down Day)	7.30am onwards	CCA / Class / PE T-shirt and school skirt / shorts / pants
Term Assessment	-	PE T-shirt and school skirt / shorts / pants
National Examinations (Oral / Practical / Written)	-	1. Smart Casual Attire (i.e Polo T-shirt with school skirt / pants) <u>OR</u> 2. Smart Formal Attire <u>without</u> tie

11. The school will review whether to extend this provision in Term 4 based on the weather conditions. Students will be updated through their FTs before the start of Term 3 as well as reminded on **Mon 26 Jun** during morning assembly.
12. In addition, our staff will continue to closely monitor students during physical and/or outdoor activities. Students will also be encouraged to hydrate themselves before, during and after activities.

E. CCA Stand-down for Sec 1-3

13. CCA for Sec 1-3 will stand down from **Tue 29 Aug**. CCAs will resume activities from **Tue 17 Oct**.

F. Start of Term 4

14. Term 4 will begin on **Mon 11 Sep**. A separate letter will be issued to inform parents/guardians about the schedule for Term 4.

G. Secondary 3 Extended Curriculum

15. The annual Secondary 3 November Extended Curriculum will be conducted from **Mon 30 Oct to Fri 3 Nov** (subject to changes). The objectives of these lessons are to provide students with more time and space to consolidate the learning from Sec 3 and prepare them for Sec 4. Kindly take note that attendance is compulsory for all students. The timetable and further updates on Extended Curriculum will be shared in Term 4.

16. The year-end school holidays for Sec 3 is scheduled from **Sat 4 Nov 2023 to Tue 2 Jan 2024**. Teachers may request for selected students to return to school to provide additional learning support and/or for CCA. Students involved and their parents/guardians will be notified beforehand.

17. To allow our students sufficient time and space to rest and recharge, Student Protected Time will be from **Wed 22 Nov to Fri 15 Dec** (both dates inclusive) during which there will not be any school activities (e.g. no CCA activities).

18. For any further clarifications, please contact the respective FTs.

Thank you for your continued support and for partnering us closely as we nurture our students to be passionate and future-ready Learners, Leaders and Champions.

Yours faithfully,



Mr Loh Chih Hui
Principal

Use of photographs and video images

Photographs or video images of students, parents and visitors may be taken during school activities and events such as classroom lessons, enrichment activities, CCA activities, camps, etc. The school may use and publish such photographs or video images in school publications, the school's website, social media channels, or other communication channels.